

# ISP 461

## Registration and Transcript Restrictions

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### PURPOSE

Establishes regulations and conditions for restrictions placed on a student's educational record(s).

### SUMMARY

Restrictions (holds) will be placed on a student's record when the student's commitment to a department to return materials or equipment, fulfill a financial obligation or provide essential enrollment criteria has not been satisfied (required documents in limited enrollment programs).

### STANDARD

1. A department can request a transcript and/or registration restriction (hold) be placed on a student's educational record for a variety of unmet obligations, unsatisfactory performance or behavior, or other reasons as outlined in procedure ISP 461P.
2. The Registrar creates holds in coordination with the requester.

### REVIEW HISTORY

ISP Committee	Adopted	[Date]
College Council	Reviewed	[Date]